

Budget 2009-10

At the last Exec meeting the Executive Officer was asked to prepare the budget for 2009-10. In order to achieve this the actual figures from 2006-07 and 2007-08 have been used along with projected figures as based on the revised financial forecast for 2008-09. Based on these figures a budget has been created which shows expected income and expenditure under all headings for 2009-10. Please see below for details.

The following points provide some supporting commentary:

- **Income:** The projected total income for the year will be in the region of £255,500 (although this is dependent on negotiation with BUCS and Sportscotland). This is made up of member affiliations (£72,000); grants from Sportscotland (£40,000) and BUCS (£30,000); sponsorship (£12,000); sport income (£55,000); Event Income (£10,000); Kit income (£8000); Other income including interest (£2500) and a projected carry forward of £26,000 from 2008-09.
- **Expenditure:** The main expenditure for the year will be expected to cover salaries; which includes additional support to cover JS' maternity leave (£111,700); as well as spending on sports programme and special project budgets (£50,000); Marketing and network events (£25,000); and Merchandise (£20,000). Smaller outlays of expenditure will also cover Rep Team Costs (£10,000); Staff Travel (£7000); Admin (£5250); Fees (£5000); CPD (£2000); and Sundries (£2500). This entails a total expected expenditure for 2009-10 of £238,450.
- **Balance:** Assuming that income and expenditure occur as outlined SUS would finish the year with a surplus in the region of £17,050. However a proportion of this amount is held by SUS on behalf of sports and is ring-fenced for this purpose.

SUS Executive is asked to:

Item
<ul style="list-style-type: none"> ○ Ask questions about the proposed budget ○ Approve the budget

Setting Budget for 2009-10

	Actual 2006/07	Actual 2007/08	Budget 08/09	Forecast 08/09	Budget 09/10	Notes
Salaries						
Sport Manager	£32,648.73	£36,713.68	£42,200.00	£41,500.00	£44,000.00	starts UE 07pt 36-£35469 plus 24% on-costs
Exec Officer	£32,202.86	£34,576.99	£40,000.00	£39,100.00	£34,500.00	starts UE 07pt 34-£33432 plus 24% on-costs (Maternity leave until January)
Admin Assistant	£0.00	£612.48	£16,100.00	£17,275.00	£23,200.00	starts UE 04pt 13-£18027 plus 22% on-costs plus enhancement pay to cover JS Maternity Leave
Other Assistance	£0.00	£0.00	£0.00	£0.00	£10,000.00	
Programme Budgets						
Sports budgets	£18,587.61	£51,984.15	£21,500.00	£40,000.00	£45,000.00	For SUS Sports
Sports in/out money					figure to be inserted	(budgets held on behalf of sports)
Special Project budgets	£7,871.80	£1,284.38	£4,000.00	£3,800.00	£5,000.00	to support special projects
Office Costs						
Office Costs	£4,194.16	£2,797.60	£3,000.00	£2,800.00	£3,500.00	Post, Phone, Copier, Stationery, Water Cooler etc
IT	£0.00	£0.00	£700.00	£1,715.00	£1,750.00	Maintenance costs & new machinery
Staff Travel	£5,196.94	£5,395.73	£5,500.00	£6,500.00	£7,000.00	Includes Committee Meeting Travel Expenses
Staff CPD	£733.83	£664.76	£1,500.00	£1,500.00	£2,000.00	Attending conferences, courses etc
Fees	£4,773.75	£3,287.75	£3,500.00	£5,500.00	£5,000.00	Insurance; parking; affiliations
Rep Team Costs	£9,769.00	£9,900.51	£1,500.00	£11,600.00	£10,000.00	Players and coaches at representative events
Marketing & Promotion	£7,833.39	£3,872.23	£4,000.00	£3,800.00	£5,000.00	Website development; handbook; branding; etc
Network Events	£20,608.50	£13,886.62	£4,000.00	£15,000.00	£20,000.00	Conference/Seminar
Merchandising	£11,835.35	£27,752.67	£1,000.00	£17,000.00	£20,000.00	To support stock of kit and merchandise items
Sundries	£3,911.16	£186.00	£2,500.00	£500.00	£2,500.00	Contingencies

£160,167.08	£192,915.55	£151,000.00	£207,590.00	£238,450.00
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Income

Sportscotland	£30,000.00	£35,000.00	£35,000.00	£35,000.00	£40,000.00	
BUCS	£15,223.24	£10,000.00	£25,000.00	£20,000.00	£30,000.00	
Sponsorship	£6,500.00	£10,000.00	£0.00	£10,000.00	£12,000.00	
Carry Forward*	£25,899.29	£23,169.76	£17,500.00	£33,596.97	£26,000.00	* includes money which is held by SUS on behalf of sports
Interest	£1,050.38	£3,257.85	£3,500.00	£1,450.00	£1,500.00	
Member affiliations	£66,026.81	£68,965.00	£70,000.00	£70,000.00	£72,000.00	
Sport Income	£20,027.11	£59,606.66	£0.00	£52,300.00	£55,000.00	
Event Income	£11,066.00	£6,926.00	£0.00	£7,000.00	£10,000.00	
Kit Income	£3,739.50	£8,189.70	£0.00	£4,000.00	£8,000.00	
Other Income	£3,804.51	£1,397.55	£0.00	£500.00	£1,000.00	

TOTAL £183,336.84 £226,512.52 £151,000.00 £233,846.97 £255,500.00

BALANCE £23,169.76 £33,596.97 £0.00 £26,256.97 £17,050.00